



PUBLIC MEETING: Port Commission Meeting

DATE: Tuesday **September 17, 2024, 6 PM**

LOCATION: Cascade Locks City Hall 140 Wa Na Pa St, Cascade Locks, OR 97014

<https://us02web.zoom.us/j/85806615790>

MINUTES

Video Location: <https://youtu.be/QzK4eIPs4E>

- 1) Commission meeting called to order 6:02 PM
 - a. Roll Call
 - i. President Lorang
 - ii. Vice-President Klute
 - iii. Commissioner Nance
 - iv. Commissioner Peterson (via Zoom)
 - v. Commissioner Dodd
 - vi. Members of the Staff and Other Support – Executive Director Jeremiah Blue; Deputy Executive Director Genevieve Scholl; Administrative Specialist Keriane Stocker; Operations Manager Parker Nelson
 - vii. Members of the Public – Malia Myers and Melaney Schmidt – Landmass Wines
 - b. Modifications, Additions and Changes to the Agenda
- 2) Consent Agenda (**Consent Agenda may be approved in its entirety in a single motion. Items are considered routine. Any Commissioner may take a motion to remove any items from the Consent Agenda for individual discussion).
 - a. Approval of minutes for Commission Meeting on July 16, 2024, August 6, 2024, and September 3, 2024
 - b. Ratification of bills in the amount of \$269,505.08
 - c. Approval of payroll for August 20, 2024 in the amount of \$45,269.56 and for September 4, 2024 in the amount of \$45,071.56

MOTION: **To approve the Consent Agenda in its entirety as stated**
MOVE: Carrie Klute
SECOND: Ted Dodd
VOTE: **Aye:** Brad Lorang, Carrie Klute, Albert Nance, Rob Peterson, and Ted Dodd
VIDEO TIMESTAMP: 00:02
- 3) Business Action Items
 - a. Add and Remove Bank Signers to Umpqua Bank Account
MOTION: **To remove Pam Thweatt as a bank signer**
MOVE: Carrie Klute
SECOND: Albert Nance
DISCUSSION: ED Blue explained that Umpqua Bank requires a motion to update authorized signatories.
VOTE: **Aye:** Brad Lorang, Carrie Klute, Albert Nance, Rob Peterson, and Ted Dodd
MOTION: **To add Ted Dodd as a bank signer**
MOVE: Carrie Klute

SECOND: Albert Nance
DISCUSSION: ED Blue explained that Umpqua Bank requires a motion to update authorized signatories.
VOTE: **Aye:** Brad Lorang, Carrie Klute, Albert Nance, Rob Peterson, and Ted Dodd
VIDEO TIMESTAMP: 00:36:48

- b. Approve the Port Economic Development Grant Program FY 24-25

MOTION: **To approve the 2024-25 Port Funded Grants program guidelines, priorities, and eligibility criteria**

MOVE: Albert Nance

SECOND: Carrie Klute

DISCUSSION: DED Scholl reported that the Commission discussed the Economic Development Grant Program guidelines, rules, procedures, and administration in Executive Session and approved an IGA with MCEDD for program administration; however, the final program details still needed to be approved before the program can start accepting applications.

VOTE: **Aye:** Brad Lorang, Carrie Klute, Albert Nance, Rob Peterson, and Ted Dodd

VIDEO TIMESTAMP: 00:40:00

- c. Establish the Owner's Engineer & Project Manager for Bridge Of The Gods Seismic, Safety, & Preservation Studies Project Request For Proposal Evaluation Committee and appoint two (2) Commissioners as members

MOTION: **To approve the 2024-25 Port Funded Grants program guidelines, priorities, and eligibility criteria**

MOVE: Albert Nance

SECOND: Carrie Klute

DISCUSSION: DED Scholl reported that the RFP process for the bridge has started, and an evaluation committee is needed to review proposals.

VOTE: **Aye:** Brad Lorang, Carrie Klute, Albert Nance, Rob Peterson, and Ted Dodd

VIDEO TIMESTAMP: 00:40:00

- 4) Executive Session under ORS 192.660 (2)(f) To consider information or records that are exempt by law from public inspection
- a. Recess from Regular Session, into Executive Session at 6:57 PM
 - b. Recess out of Executive Session, into Regular Session at 7:01 PM
 - c. No action was taken as a result of Executive Session

- 5) Adjournment 7:45 pm

Port of Cascade Locks

Port Commission President
Brad Lorang

Port Commission Secretary
Albert Nance

Date Approved

Prepared by Keriane Stocker