

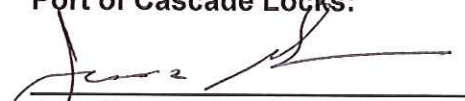
PORT OF CASCADE LOCKS

A Budget Orientation meeting of the POCL Commission and Budget Committee was held April 17, 2017 at 6:00 pm at the Community Center, Cascade Locks, Oregon 97014.

1. **MEETING CALLED TO ORDER/PLEDGE OF ALLEGIANCE:** Commission President Groves called the meeting to order at 6:12 p.m.
2. **ROLL CALL:**
 - **Commission Present:** Groves, Bump, Lorang were present. Commissioner Caldwell was absent. Commissioner Stipan arrived at 6:16pm.
 - **Budget Members (BM):** Donna Mohr, Myra Walker, Ken Wittenberg. BM Rob Brostoff was not present.
 - **Others present:** GM Paul Koch, Account Specialist Melissa, Special Projects Coordinator Brittany Berge.
3. **ELECTION OF OFFICERS:**
 - a. **President** – BM Wittenberg made a motion to elect Donna Mohr as Budget Committee President. Commission Groves seconded that motion. Motion passed unanimously.
 - b. **Vice-President** – Commissioner Groves made a motion for to elect BM Wittenberg as Vice President. Commissioner Lorang seconded the motion. Motion passed unanimously.
 - c. **Completion of Budget Committee meeting schedule** – Discussed and all approved. Commissioner Stipan arrived at 6:16pm.
4. **PRESENTATION OF BUDGET BACKGROUND INFORMATION:** GM Koch reviewed the packet of Budget Background information starting with the Strategic Business Plan. He explained that the purpose this packet was to inform and remind the Budget Committee members of what the Port's directive and commitment to the community is. He then reviewed the Multifaceted Economic Development Chart adopted by the Port and City of Cascade Locks. Staff Warren then presented the Financial section of the packet, which reviewed the Port's Sources of Revenue, Debt Service, and Wage Benefit Costs. GM Koch the 4yr Enhancement Plan for the Pavilion and the 15yr Bridge of the Gods Maintenance and Preservation Plan. Staff Warren then presented the Time Spent on Cost Centers.
5. **QUESTIONS & ANSWERS:** BM Mohr asked about the format of the Revenue Sources and which number reflected the total. Staff Warren directed the Budget Committee to where the totals were found. GM Koch discussed when the proposed budget will be ready to be picked up by the Budget Committee members. Staff Warren added that it would be ready around the 1st of May, so that they can be picked up, reviewed in time for the next meeting.
6. **ADJOURNMENT**


THE MEETING WAS ADJOURNED THE MEETING AT 7:06 PM.

Port of Cascade Locks:



Jess Groves, President
Port Commission

Attest:



Joemie Caldwell, Secretary
Port Commission

DATE APPROVED: 9-21-17

Prepared by: Brittany Berge