

# Port of Cascade Locks Commission Meeting

The Port of Cascade Locks Commission Meeting was held February 17, 2021 via Zoom in Cascade Locks, Oregon 97014

## 1. Commission meeting called to order:

Commissioner Groves called the meeting to order at 6:03 pm.

- **Roll Call:**

Commissioners Stipan, Caldwell, Bump, Lorang and President Groves were all present

- **Others Present:**

General Manager Olga Kaganova, Cascade Locks School Principal Adrienne Acosta, Bridge Supervisor Jeremiah Blue, Secretary Sally Moore, Secretary-In-Training Colette Black, Butch Miller, Rob Peterson and Phil Watness.

- **Modifications, Additions & Changes to the Agenda:**

GM Kaganova stated that no action will need to be taken on Business Action item number 7 (b) which she will explain later in the meeting.

- **Declarations of Potential Conflicts of Interest:**

None

## 2. Public Comment (Speakers may be limited to three (3) minutes):

None

## 3. Special Presentation and Reports by outside resources, staff and Government Officials

### a. Review of Enterprise Zone discussion – GM Kaganova

GM Kaganova stated that per legal recommendation provided to her, the Port should not move forward with neither sponsorship nor consent until more details of the zone have been determined. However, the Port should advise MCEDD that it has interest in the zone and more information should be obtained regarding the role of sponsorship.

### b. WHY Racing Event update – GM Kaganova

GM Kaganova stated that WHY is close to obtaining their final ODOT permit. The event, scheduled for June 18, 19 and 20, has been scaled down due to the pandemic. Now, instead of having thousands of participants, there will be only hundreds. A marathon type run using the EZ Climb trail in the park is scheduled for the morning of the 18<sup>th</sup> with a kids triathlon in the afternoon. WHY would

## Port of Cascade Locks Commission Meeting

like to use the school parking lot for marathon parking and have a shuttle to and from the starting line. They still need to approach the school regarding this request. A half marathon is planned for Saturday with Sunday events including 5 and 10k marathons and a kids triathlon. An expo and a beer garden are planned for all 3 days in the park. WHY intends to partner with the community for support with water stations and other needs for the races.

PP Groves stated his concerns regarding safety and client access with a mentioned temporary closure of the entrance road into the park during some of the activities. Closures would not be acceptable and partial closures would necessitate the road be manned to maintain at least one open travel lane.

#### **4. General Manager Report #32 from GM Olga Kaganova**

GM Kaganova reported that traffic on the Bridge is significantly down this month. The weight limit for traffic on the HR bridge is being reduced for safety concerns. This will create more truck traffic on the BOG for quite a while until the repairs are completed at HR. The roof at the toll bridge is leaking due to weather conditions.

GM Kaganova stated that there is some interest in the WaNaPa property by the fire station. Also, some interest has been expressed in building an RV park. The city has notified the POCL that the gravel parking area on Harvey Road requires a conditional use permit. This will be discussed further at the EDSC meeting next week.

GM Kaganova shared that the Sternwheeler Committee met for the first time last week. A bi-state effort is underway to agree on guidance to the cruise lines on the Columbia.

GM Kaganova advised that the PNWA's Mission to DC is a virtual event this year. Any commissioners who have interest in attending should notify GM Kaganova. PC Caldwell expressed interest in attending. The POCL delegation engages national lawmakers, especially those in the Northwest area, to discuss bridge river and economic development related issues. The delegation will also share successes and challenges achieved and encountered during the past year including those related to Covid.

POCL is currently working on a \$5000 grant to be used for a picnic area in the Herman Creek park area. A grant request has also been submitted to Travel Oregon for the Moody parking lot. A \$14 million BUILD grant is still in the works. This grant is through ODOT and addresses improvements to well-traveled intersections in Cascade Locks. This grant would not include the repaving or

## Port of Cascade Locks Commission Meeting

redevelopment of Frontage Road. That project could cost about another \$14 million.

GM Kaganova advised the Board of a Special Meeting on February 24<sup>th</sup> specifically to review the Business Park plan.

GM Kaganova provided staffing updates including welcoming Dan Sharp back to the Toll Booth, interviews are complete for the Event Coordinator position and interviews are starting for the Security Officer position.

CM Caldwell mentioned that she felt there was signage in the wrong place near the Harvey Road parking area. GM Kaganova stated she would check into it.

Discussion began regarding the letter received from the City regarding their determination that a conditional use permit must be applied for by the POCL for the graveled and landscaped lot on Harvey Road being used as a parking area. PP Groves stated that the Port would apply for the permit however, the new improvements had been reviewed by the engineer for the Port who said at the time that he did not believe the improvements would require any type of special permitting.

### 5. Committee and Sub-Committee Reports

CM Caldwell indicated that there was a brief meeting of the Marine Park Sub Committee this week. The committee has gone through Phase 1 of the plan which includes years 1 through 3 but still must go through Phase 2 of the plan which involves the most financial commitment and will require greater consideration.

PP Groves stated that the Flex 6 project is temporarily on hold due to the weather conditions but should be back on track hopefully by next Monday. The completion of the project looks on schedule.

PP Groves stated that he, GM Kaganova and CM Stipan met with an individual interested in purchasing the 2.4 acres owned by the Port.

PP Groves stated that there was an JWGED meeting last week with lively conversation about community issues and schools not only in Cascade Locks but also in Hood River and Gresham.

PP Groves attended an ODOT meeting where the plan to install toll points on the I-5 and the 205 was discussed.

## Port of Cascade Locks Commission Meeting

PP Groves stated that GM Kaganova and Bridge Supervisor Blue are putting together the documentation required by the state of Oregon to submit in an effort to recover losses on tolling due to the pandemic. Must be submitted by March 11.

PP Groves stated that he also saw the information regarding restricting heavy truck traffic on the Hood River Bridge. Hoping that Hood River can work out this problem as soon as possible as the heavier traffic does the most damage to the Bridge. Hoping that the digital speed sign will be brought back to our Bridge as it could help with the increased traffic.

6. **Consent Agenda (Consent agenda may be approved in its entirety in a single motion. Items are considered routine. Any Commissioner may make a motion to remove any items from the Consent Agenda for individual discussion.)**

- a. **Approval of Minutes from January 20, 2021 and February 3, 2021.**

**COMMISSIONER LORANG MADE A MOTION TO APPROVE THE MINUTES AS STATED. SECONDED BY COMMISSIONER CALDWELL. The motion was unanimous. 5-0**

- b. **Approval and the bills (tabled)**

- c. **Approval of the payroll (tabled)**

**PP Groves tabled items b) and c) until another meeting as the Board did not have complete financial information.**

7. **Business Action Items**

- a. **Action to approve 4<sup>th</sup> of July fireworks display contract**

GM Kaganova stated that the final decision regarding the contract including the down payment for the display needed to be decided by the Commission and submitted to the vendor. There was Commission discussion.

**COMMISSIONER CALDWELL MADE A MOTION TO APPROVE THE FIREWORKS CONTRACT. SECONDED BY COMMISSIONER LORANG. The motion was unanimous. 5-0**

- b. **Action to approve enterprise zone consent/sponsorship and enact Resolution 2021-1**

GM Kaganova requested a directive from the Commission regarding the Port's role in the Enterprise zone. She stated that direction was provided by the Port's legal counsel that the Port could have more flexibility if involved as a sponsor. In the interim, however, the Port should advise MCEDD their interest in being part of the Enterprise

## Port of Cascade Locks Commission Meeting

zone and make final decision regarding the level of involvement closer to the deadline to decide involvement in June.

**COMMISSIONER STIPAN MADE A MOTION TO APPROVE RELAYING THE PORT'S INTEREST IN PARTICIPATING IN THE ENTERPRISE ZONE TO MCEDD. SECONDED BY COMMISSIONER CALDWELL. The motion was unanimous. 5-0**

c. Action to cancel the March 17 Port Commission meeting due to the PNWA event

**COMMISSIONER CALDWELL MADE A MOTION TO APPROVE CANCELLATION OF THE MARCH 17 PORT COMMISSION MEETING. SECONDED BY COMMISSIONER LORANG. The motion was unanimous. 5-0**

d. Action to begin application to deed Cramblett Way to the City - GM Kaganova stated this had been started, but never completed. Engineering work will need

**COMMISSIONER STIPAN MADE A MOTION TO START THE PROCESS OF DEEDING CRAMBLETT WAY TO THE CITY INCLUDING DETERMINING THE COST TO IMPROVE IT PRIOR TO TRANSFER. SECONDED BY COMMISSIONER CALDWELL. The motion was unanimous. 5-0**

### 8. Executive Session under ORS.192.660(2)(h) Legal Counsel

Out of Regular Session at 7:24 pm and into Executive Session. Out of Executive Session and into Regular Session at 8:24 pm.

a. Any action as a result of Executive Session – None

### 9. Adjournment:

**COMMISSIONER STIPAN MADE A MOTION TO ADJOURN THE MEETING. SECONDED BY COMMISSIONER CALDWELL. The motion was unanimous. 5-0**

The meeting adjourned at 8:24 pm.


Port of Cascade Locks:

Attest:



Jess Groves

President Port Commission



Joenne Caldwell

Secretary / Treasurer Port Commission

**Port of Cascade Locks  
Commission Meeting**

DATE APPROVED: March 3, 2021

Prepared by Colette Black