



PUBLIC MEETING: Port Commission Meeting

DATE: Tuesday **August 15, 2023, 6 PM**

LOCATION: Cascade Locks City Hall 140 Wa Na Pa St, Cascade Locks, OR 97014

<https://us02web.zoom.us/j/85806615790>

## MINUTES

- 1) Commission meeting called to order 6:00 PM
  - a. Pledge of Allegiance
  - b. Roll Call
    - i. President Lorang
    - ii. Vice-President Klute
    - iii. Commissioner Nance
    - iv. Commissioner Peterson
    - v. Commissioner Thweatt
    - vi. Members of the Staff and Other Support – GM Jeremiah Blue, Secretary Keriane Stocker, Accountant Chuck Mosher, Accounting Specialist Melissa Warren
    - vii. Members of the Public – Zoom Attendees – Hallie Ballou, Janice Crane, Chris Matlock, the following with no last name: dave
  - c. Modifications, Additions and Changes to the Agenda
  - d. Declarations of Potential Conflicts of Interest
- 2) Public Comment (Speakers may be limited to three (3) minutes)
- 3) Consent Agenda (\*\*Consent Agenda may be approved in its entirety in a single motion. Items are considered routine. Any Commissioner may take a motion to remove any items from the Consent Agenda for individual discussion).
  - a. Approval of minutes for Commission Meeting from July 18, 2023 and August 1, 2023
  - b. Ratification of bills in the amount of \$808,445.68
  - c. Approval of payroll for July 2023 in the amount of \$87,640.70

**C NANCE MADE A MOTION THAT WE APPROVE THIS CONSENT AGENDA; VP KLUTE SECONDED; Passed Unanimously**

- 4) Business Action Items
  - a. Approve Next Action for Strategic Business Plan
    - i. GM Blue summarized that last week, Annie from Moss Adams presented what the Commission's options were. A copy of the current draft was sent out to the commissioners. He also explained the current financial status of the plan and informed that Business Oregon is aware that the Port may be postponing their SBP and would still be in compliance. C Nance asked whether we have in the budget for the \$40,000. GM Blue replied that they do. VP Klute expressed her wish to collaborate with the City so that the Port and City's goals are aligned as much as possible. P Lorang stressed the importance of considering community long-term viability and quality of life. He also mentioned that Mayor Fallon suggested trainings regarding Community Development Code. Commissioners showed interest. Klute added that she would be fine pushing the SBP to the first of the year.

**VP KLUTE MOVED TO POSTPONE THE STRATEGIC BUSINESS PLAN CREATION UNTIL THE FIRST OF THE YEAR; C NANCE SECONDED; Passed Unanimously**

- b. Decide on Cascade Locks Museum Board Member and Energy Council Representative
  - i. VP Klute expressed interest in the Cascade Locks Museum Board. C Thweatt expressed interest as the Energy Council Representative. C Nance added that he would be willing to attend as a substitute for the Energy Council if C Thweatt cannot make a meeting.

**VP KLUTE MOVED TO HAVE PAM (C THWEATT) APPOINTED TO THE ENERGY COUNCIL BOARD AS ONE OF THEIR REPRESENTATIVES; C NANCE SECONDED; Passed Unanimously**

**C THWEATT MADE A MOTION TO APPOINT CARRIE (VP KLUTE) TO THE MUSEUM BOARD; C PETERSON SECONDED; Passed Unanimously**

5) Commissioner Comments

- a. Discussion regarding the Sternwheeler being back in operation was made. C Nance described the experience as "awesome". C Peterson informed that the Gorge Canoe Club had about ten (10) people following the wake on the first day of the soft opening. He added that it was good to see that they were hiring a lot of locals. The upcoming PCT Days was also mentioned. VP Klute inquired if the Port was interviewing other commercial brokers. GM Blue replied that the Commission previously met Anne Medenbach and her contract is with the Port Attorney at the moment. He advises that the Commission should determine whether urgency to find a tenant was the priority, or if competition was more important. C Nance stated that the commission rate would be relatively similar so it really depended on how much interest each commercial broker can bring. VP Klute also inquired about Sternwheeler Days. Warren replied that it was an event held by the Lions Club and was not a Port event. It had activities and food vendors. C Nance said that it would be nice to have an event during the shoulder season. Ideas were discussed to promote a similar event. C Thweatt wanted to add that, in regard to the SBP, she hopes the Commission can support Jeremiah (GM Blue) in his decision-making and really give support where he needs it. C Peterson added that he attended the ODOT tour of the Mitchell Point Tunnel. C Nance mentioned that in the next meeting he would like to potentially revisit the Port's law regarding alcohol use in Marine Park. He inquired about any updates about digitizing the Port as well as trainings available.
- b. P Lorang announced the arrival of his new granddaughter.

6) General Manager Report

- a. GM Blue announced that he met with the City regarding the Conditional Use Permit for Ixtapa. The City is asking for a traffic study for the restaurant. The Port will employ Darrin (Eckman) to do the study. He informed that the Port will also be working on Flex 6 later this month. The water pipe break that occurred in the winter will be repaired.
- b. C Nance inquired if the EV charging stations was an item that was going to next week's agenda. GM replied that it was presented to the Commission to see if it was something they were interested in and the groundwork was just getting started. C Thweatt followed up about the list of projects the Port is currently working on. GM Blue reported that he has it ready and was finalizing it to ensure that nothing was missing. He would send it out after the meeting. C Peterson requested that a discussion about the use of the beach be put on the next agenda.

**C NANCE MADE A MOTION TO ADJOURN; C PETERSON SECONDED; Passed Unanimously**

7) Adjournment 6:44 pm

Port of Cascade Locks

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Port Commission President  
Brad Lorang

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Port Commission Secretary/Treasurer  
Albert Nance

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Date Signed

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Date Signed