



## PUBLIC MEETING: Port Commission Meeting

DATE: Tuesday, **December 3, 2024, 6:00 PM**

LOCATION: Cascade Locks City Hall 140 Wa Na Pa St, Cascade Locks, OR 97014

<https://us02web.zoom.us/j/85806615790>

### AGENDA

- 1) Commission meeting called to order
  - a. Pledge of Allegiance
  - b. Roll Call
  - c. Modifications, Additions and Changes to the Agenda
- 2) Special Presentations and Reports by Outside Resources, Staff, and Government Officials
  - a. Cascade Locks Trail Project – Chris Bernhardt, C2 Recreation
  - b. JettyLight Update – Jim Andrew, JettyLight
- 3) Public Comment (Speakers may be limited to three (3) minutes)
- 4) Executive Director Report
- 5) Commissioner Comments and Sub-Committee Reports
- 6) Business Action Items
  - a. Appoint Energy Council Representative
- 7) Executive Session under ORS 192.660 (2)(f) To consider information or records that are exempt by law from public inspection. Final actions or decisions on these matters will be made during the Regular Session
- 8) Consider Items Referred from the Executive Session
- 9) Adjournment

### IMPORTANT DATES

**Tuesday, December 17, 2024**

Port Committee Meeting

**Thursday, December 19, 2024**

Bridge of the Gods Centennial Celebration Advisory Committee Meeting

**Wednesday, December 25, 2024**

Office Closed – Christmas Day

**Wednesday, January 1, 2024**

Office Closed – New Year's Day

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## **PORT COMMISSION REPORT**

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**TO:** PORT COMMISSION

**FROM:** GENEVIEVE SCHOLL, DEPUTY EXECUTIVE DIRECTOR

**SUBJECT: PROJECT MANAGER'S REPORT, NEW TRAIL CONSTRUCTION**

**DATE:** DECEMBER 3, 2024

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**Introduction:**

The Port contracted with Chris Bernhardt of C2 Recreation to manage the construction oversight of the pro-build side of the new trail project. The project is now complete, thanks to the hundreds of hours of volunteer effort by project partners at the US Forest Service and the NW Trail Alliance, and the work of contractor Ptarmigan Ptrails. The project was funded by a grant from the Oregon Parks & Recreation Department's Recreational Trails Program and the Port.

Chris will attend the meeting to give a presentation and report on the trail and talk about how this new mountain biking destination can help to boost the local economy, health and fitness.

**RECOMMENDATION:**

Informational.

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## PORT COMMISSION REPORT

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**TO:** PORT COMMISSION

**FROM:** JEREMIAH BLUE, EXECUTIVE DIRECTOR

**SUBJECT: JETTYLIGHT ANNUAL REPORT 2024**

**DATE:** DECEMBER 3, 2024

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**Introduction:**

This annual report will provide an overview of JettyLight's operations for the year 2024. It will include a review of monthly passenger totals, event types, vessel status, safety and risk management procedures, regulatory compliance, maintenance and repair activities, human resources, training and drills, marketing and sales efforts, special events, and general administrative functions.

Jim Andrews, President of JettyLight, will attend the meeting to give a presentation on this report.

**Recommendation:**

Informational.

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## **PORT COMMISSION REPORT**

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**TO:** PORT COMMISSION

**FROM:** JEREMIAH BLUE, EXECUTIVE DIRECTOR

**SUBJECT: REPRESENTATIVE FOR HOOD RIVER COUNTY ENERGY COUNCIL**

**DATE:** DECEMBER 3, 2024

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### **Introduction:**

Each Port Commissioner has the opportunity to serve as the Commission's representative on various internal and external committees and organizations.

The position for the Port of Cascade Locks' representative on the Hood River County Energy Council is currently vacant.

The Energy Council meets quarterly on Thursday afternoons from 3-5 p.m. Each Energy Council member also serves on one of the three subcommittees: Buildings, Transportation & Land Use, or Community Scale Solutions. The subcommittees meet once a month on off months for the full Energy Council. Each subcommittee determines meeting times based on subcommittee member availability.

Below is a list of Energy Council member responsibilities (pulled from the Energy Council's Organizational Guidelines, which are attached). Our governing body representatives play an important role in acting as a liaison between the commission they represent and the Energy Council. The Energy Council is committed to prioritizing projects that benefit the governing bodies that adopted the plan, and the governing body representatives help us understand work plans and priorities to ensure that our work is benefiting our key partners.

### Hood River County Energy Council Membership Details:

1. The Energy Council is a volunteer advisory body that supports the implementation of the Hood River County Energy Plan.
2. The Energy Council is looking for applicants who are committed to helping our community reach its clean energy goals. The Energy Council is seeking members who will represent all Hood River County residents and is

looking to bring a diversity of perspectives to the council. Additionally, the Energy Council strives to include members who represent the following industries: energy,

3. transportation, buildings, agriculture, land use, and finance. Applicants with experience in other fields are also encouraged to apply.
4. New members will serve a two-year term beginning in January 2023.
5. To be eligible, applicants must live in one of the following counties: Hood River, Wasco, Sherman, Klickitat, or Skamania.

HRCEC members are expected to:

1. Operate under our Guiding Principles (listed in Section IV of the Organizational Guidelines) and understand the status of the Energy Council Work Plan.
2. Appreciate the significance of projects for some or all major stakeholders and represent their interests;
3. Be an advocate for broad support for the benefits pursued by the Energy Council;
4. Provide support for strategic initiatives where appropriate based on Energy Council member expertise and availability.

In practice, this means:

1. The Chairs will work with Energy Council staff to convene and facilitate Energy Council meetings, write and distribute minutes, and hold people accountable;
2. Attend meetings and review prep materials;
3. Ensure the projects being pursued by the Energy Council provide benefits to public entities and taxpayers;
4. Help balance conflicting priorities and resources;
5. Provide guidance to Energy Council staff and partners;
6. Foster positive communication outside of the Energy Council regarding the group's progress and outcomes;
7. Report on project progress to those responsible for funding and implementing projects, such as government bodies and funders.

**Recommendation:**

To ensure continued engagement and representation on the Energy Council, we recommend appointing a new Commissioner to fill the rest of the two-year term.

**Commissioner Options:**

1. Appoint \_\_\_\_\_ as the new Port of Cascade Locks representative for the Hood River County Energy Council.
2. Do not appoint.
3. Other.